

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON OCTOBER 17, 2012, WITH THE FOLLOWING MEMBERS PRESENT: EDWIN H. HUMPHREY, VICE PRESIDENT, AND DAVID H. UIBLE, MEMBER. LET THE RECORD SHOW THAT COMMISSIONER ROBERT L. PROUD WAS NOT PRESENT. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 10:00 A.M. BY THE VICE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

LET THE RECORD SHOW THAT THE OCTOBER 17, 2012 REGULAR SESSION WAS VIDEOTAPED AND IS AVAILABLE FOR PUBLIC INSPECTION MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME. IN ADDITION, THE REGULAR SESSION IS AVAILABLE FOR PUBLIC VIEWING THROUGH THE COUNTY GOVERNMENT WEBSITE AT <http://www.clermontcountyohio.gov/videos-bcc.aspx>.

IN RE: BOARD OF COUNTY COMMISSIONERS...APPOINTMENT OF DEBORAH BRITTON, EXECUTIVE ASSISTANT, BOARD OF CLERMONT COUNTY COMMISSIONERS' OFFICE, AS CLERK PRO TEM...APPROVED

Moved by Mr. Uible, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

That the Board of County Commissioners hereby appoints Deborah Britton, Executive Assistant, Board of Clermont County Commissioners' Office, as Clerk Pro Tem for the October 17, 2012 Regular Session.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Humphrey, Aye; Mr. Proud, Absent.

LET THE RECORD SHOW: The Board of County Commissioners of Clermont County, Ohio, issued a Proclamation designating **October 2012** to be "Domestic Violence Awareness Month" in Clermont County, Ohio. (DC# 12-0210-005)

IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 159-12/PAYMENT OF BILLS...ADOPTED

Moved by Mr. Uible, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation that the Board of County Commissioners adopt **Resolution Number 159-12** resolving to approve payment to vendors **in the total amount of \$1,371,922.07** as set forth in the BCC Approval Invoice Report(s) For Checks Dated **October 17, 2012**, Vendor Invoice List Report(s), Items paid by Fund and Check Date Range Report and/or Procurement Card Transaction Report presented by the County Auditor on **10/15/2012**, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Humphrey, Aye; Mr. Proud, Absent.

IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... RESOLUTION NUMBER 160-12/RESOLUTION TO CERTIFY

**DELINQUENT UTILITY CHARGES TO THE CLERMONT COUNTY
AUDITOR FOR PLACEMENT ON THE REAL PROPERTY TAX LIST
AND DUPLICATE...12-1002-002...ADOPTED**

Moved by Mr. Uible, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Sukie Scheetz, Controller, Clermont County Water Resources Department, with the concurrence of Stephen H. Rabolt, County Administrator, to adopt **Resolution Number 160-12** resolving to certify delinquent utility charges in the amounts of \$472.00 for Sewer Charges, \$514.02 for Water Charges, and \$320.00 for Miscellaneous Utility Charges to the Clermont County Auditor for placement on the real property tax list and duplicate of the County of Clermont, Ohio, as a lien against the property served by such connection as identified in Exhibit A, attached thereto and made a part thereof, pursuant to and in compliance with Sections 6103.02 and 6117.02 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Humphrey, Aye; Mr. Proud, Absent.

**IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...AGREEMENT
WITH SPEEDWAY PREPAID CARD LLC FOR THE PURCHASE OF
PRE-PAID FUEL CARDS FOR CUSTOMERS OF SAME...12-1005-
002...EXECUTED**

Moved by Mr. Uible, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Michael R. Pride, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute an Agreement by and between the County of Clermont, Ohio, and Speedway PrePaid Card LLC, 500 Speedway Drive, Enon, Ohio 45323, for the purchase of 1,377 Ten Dollar (\$10.00) pre-paid fuel cards for use by customers of the Department of Job and Family Services who are in need of transportation assistance under the Non-Emergency Transportation (NET) Program, and 1200 Ten Dollar (\$10.00) pre-paid fuel cards for use by customers eligible under the Temporary Assistance for Needy Families (TANF) Program, for a total amount not to exceed \$24,996.90, which includes a 3% discount, pursuant to and in compliance with the terms and conditions specified therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Humphrey, Aye; Mr. Proud, Absent.

**IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...PITNEY BOWES
GLOBAL FINANCIAL SERVICES AGREEMENT/STATE & LOCAL
FAIR MARKET VALUE LEASE FOR THE LEASE OF A MAILING
SYSTEM AND POSTAGE EQUIPMENT FOR SAME...12-1003-
001...EXECUTED**

Moved by Mr. Uible, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Michael R. Pride, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute a Pitney Bowes Global Financial Services Agreement/State & Local Fair Market Value Lease by and between the County of Clermont, Ohio, and Pitney Bowes, 1895 Airport Exchange Boulevard, Suite 120, Erlanger, Kentucky 41018-3174, remittance address P.O. Box 131887, Pittsburgh, Pennsylvania 15250-7887, for the lease of a Mailing System and Postage Equipment as outlined below, in the

amount of \$600.00 per month, for a period of 60 months, for a total amount not to exceed \$36,000.00, effective 09/30/12 through 09/30/17, pursuant to and in compliance with the terms and conditions specified therein:

Mailing System/Postage Equipment	Quantity
Connect+ 3000 Series WOW	1
Connect+ Series Meter	1
220/135 LPM Feature	1
10 lb Interfaced Weighing	1
100 Dept Accounting	1
Color Graphics Printing	1
d-Return Receipt Feature	1
INVIEW Custom Reports and Training	1
INVIEW MMS Custom Reports	1
Standard Apps Center	1
INVIEW TMR Web Accounting	1
Connect+ 3000 Color Printer	1
Connect+ Power Stacker	1
E-Certified/eRR Productivity Pack	1
Connect+ VBS Training	1
Connect+ VBS Welcome Kit	1
pbSmartPostage	1
Barcode Scanner	1
IntelliLink Subscription	1
15lb Scale Platform/Stand	1
100ft LAN Cable	1
Wireless Keyboard	1
INVIEW Subscription	1

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Humphrey, Aye; Mr. Proud, Absent.

**IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...AMENDMENT TO
APPENDIX 4.09 OF THE CLERMONT COUNTY PERSONNEL POLICY
AND PROCEDURE MANUAL WITH RESPECT TO THE CLERMONT
COUNTY CLASSIFICATION PLAN AND REVISION TO THE TABLE
OF ORGANIZATION FOR SAME...10-0816-002 AND 12-1005-
001...RATIFIED**

Moved by Mr. Uible, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Michael R. Pride, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to amend Appendix 4.09 of the Clermont County Personnel Policy and Procedure Manual with respect to the Clermont County Classification Plan **to create the position of CPS Internal Program Evaluator, Classification #39165, Pay Range A, and to revise the Table of Organization for the Department of Job and Family Services as outlined below**, with said changes resulting in an increase in the full-time staffing level from 52 to 56 positions and a decrease in the part-time staffing level from 5 to 4 positions, at an estimated cost of \$196,815, with no General Fund contribution required therefore, and further, to direct the Department of Human Resources to update as necessary the internet links and appendices and to reproduce and transmit the revisions to all departments heads and supervisors and the same are hereby instructed to incorporate said revisions into their copies of the Clermont County Personnel Policy and Procedures Manual, effective 10/29/12.

DIVISION	FROM	TO
Children Protective Services (CPS)	(1) Social Service Worker 2 Part-Time	(1) Social Service Worker 2 Full-Time
	(2) Social Service Worker 3	(2) CPS Internal Program Evaluator
	(1) Typist 2	(1) Social Service Aide 1

		(2) Social Service Worker 3
		(1) CPS Case Manager Supervisor 2

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Humphrey, Aye; Mr. Proud, Absent.

IN RE: DEPARTMENT OF HUMAN RESOURCES...AUTHORIZATION FOR COMPMANAGEMENT, INC., A SEDGWICK COMPANY, TO PURSUE SETTLEMENT REGARDING WORKERS’ COMPENSATION CLAIM NUMBER 11-354377 AS OUTLINED IN THE COMPMANAGEMENT, INC. AUTHORIZATION LETTER DATED SEPTEMBER 26, 2012...12-1001-002...RATIFIED

Moved by Mr. Uible, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Robert E. Sander, Director, Department of Human Resources, with the concurrence of Stephen H. Rabolt, County Administrator, the Clermont County Sheriff’s Office, and the Clermont County Prosecuting Attorney’s Office, to authorize CompManagement, Inc., a Sedgwick Company, P.O. Box 884, Dublin, Ohio 43017, to pursue settlement regarding Workers’ Compensation Claim Number 11-354377, as outlined in the CompManagement, Inc. Authorization Letter dated September 26, 2012, attached hereto and incorporated herein, and further to authorize the President of the Board of County Commissioners, or in his absence, any other member of the Board of County Commissioners, to execute said Authorization Letter therefore.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Humphrey, Aye; Mr. Proud, Absent.

IN RE: CLERMONT COUNTY FACILITIES MANAGEMENT DEPARTMENT... CONTRACT FOR MINOR PUBLIC IMPROVEMENT PROJECTS WITH ENERGY RETROFITTERS, INC. FOR THE ADULT DETENTION CENTER LIGHTING REPLACEMENT PROJECT...12-0928-003...EXECUTED

Moved by Mr. Uible, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Wade Grabowski, FM Director, Clermont County Facilities Management Department, with the concurrence of Stephen H. Rabolt, County Administrator, to execute a Contract for Minor Public Improvement Projects by and between the Board of Commissioners of Clermont County, Ohio, and Energy Retrofitters, Inc., 4090 H C Meacham Boulevard, Fort Worth, Texas 76135 for the provision of services relative to the Adult Detention Center Lighting Replacement Project, in accordance with the Scope of Services as identified in Exhibit A, attached thereto and made a part thereof, in an amount not to exceed \$31,664.64, with said services to be completed within 90 days of company’s receipt of signed Contract and Notice to Proceed from the Clermont County Facilities Management Department, pursuant to and in compliance with the terms and conditions set forth therein, and which supersedes the Contract for Minor Public Improvement Projects heretofore ratified by the Board of County Commissioners on 07/11/12 for the Adult Detention Center Lighting Replacement Project, in as much as the manufacturer of the specified fixtures required therefore was unable to provide them in the quantity as stated therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Humphrey, Aye; Mr. Proud, Absent.

**IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...
CONTRACT FOR MINOR PUBLIC IMPROVEMENT PROJECTS WITH
ENVIRONMENTAL DESIGNS RELATIVE TO THE STREAM FACILITY
PAINTING AND MAINTENANCE & REPAIR TO EXTERIOR
BUILDING PROJECT FOR SAME...12-0921-002... EXECUTED**

Moved by Mr. Uible, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Kevin Saunders, Clermont County Water Resources Department, with the concurrence of Paul Braasch, Office of Environmental Quality, to execute a Contract for Minor Public Improvement Project by and between the Board of Commissioners of Clermont County, Ohio, and Environmental Designs, 2369 Bauer Road, Batavia, Ohio 45103 for the Stream Facility Painting and Maintenance & Repair to Exterior Building Project, in accordance with the Scope of Services as identified in Exhibit A, attached thereto and made a part thereof, in an amount not to exceed \$5,450.00, with said services to be completed within 45 days of contractor’s receipt of signed Contract and Notice to Proceed from the Clermont County Water Resources Department, pursuant to and in compliance with the terms and conditions set forth therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Humphrey, Aye; Mr. Proud, Absent.

**IN RE: BOARD OF COUNTY COMMISSIONERS...FINANCIAL/BUDGETARY
ACTIONS FOR FISCAL YEAR 2012...APPROVED**

Moved by Mr. Uible, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Office of Management and Budget, with the concurrence of Stephen H. Rabolt, County Administrator, to approve financial/budgetary actions pursuant to Ohio Revised Code Section 5705.40 as they relate to changes in the Annual Appropriation Resolution for Fiscal Year 2012 (Resolution Number 178-11), including legal level of control, and/or interfund transactions as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

BUDGET TRANSFER OF FUNDS:

AMOUNT	FUND NAME & CODE ORGANIZATION DESCRIPTION	FROM FUNCTION- DIVISION-ORG-OBJECT OBJECT DESCRIPTION	TO FUNCTION-DIVISION-ORG- OBJECT (optional ORG DESC.) OBJECT DESCRIPTION
\$ 39,000.00	General Fund 1000 Board of County Commissioners	01-01-031000-511200 Regular Salary	04-19-432505-570000 Adult Detention Kitchen Materials & Supplies
\$ 9,200.00	General Fund 1000 Juvenile Probation	04-14-282000-511200 Regular Salary	02-14-271000-511400 Juvenile Court Magistrate Salary
\$ 26,500.00	Clermont Transportation Connection Fund 2031	08-01-131000-520000 Fringe Benefits	08-01-131000-660000 Capital Outlay

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Humphrey, Aye; Mr. Proud, Absent.

IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...APPROVED

Moved by Mr. Uible, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Stephen H. Rabolt, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

COUNTY RECORDER

Deborah Hall Clepper: Three (3) days – Columbus, Ohio – 86th Annual Ohio Recorders' Association Winter Conference – Total expenses for lodging (\$278.00), mileage (\$144.30) and other (\$30.00) estimated not to exceed \$452.30.

Romain Walker: Two (2) days – Columbus, Ohio – 86th Annual Ohio Recorders' Association Winter Conference – Total expenses for lodging (\$139.00), meals (\$40.00), mileage (\$144.00) and other (\$10.00) estimated not to exceed \$333.00.

CLERMONT COUNTY WATER RESOURCES DEPARTMENT

Regge Fender: Two (2) days – Hillsboro, Ohio – Southern State Community College License Renewal Workshops for Water and Wastewater Operators – Total expenses for mileage (\$46.62) and registration (\$198.00) estimated not to exceed \$244.62.

DEPARTMENT OF JOB AND FAMILY SERVICES

Theresa Ellison and Tim Rogus: One (1) day – Batavia, Ohio – Clermont County Bar Association 2012 Domestic Relations Seminar – Total expenses for registration (\$100.00) estimated not to exceed \$100.00.

BOARD OF COUNTY COMMISSIONERS

Stephen H. Rabolt: Two (2) days – Columbus, Ohio – 132nd County Commissioners' Association of Ohio/County Engineers' Association of Ohio Annual Winter Conference - Total expenses for registration (\$300.00) and other (\$36.00) estimated not to exceed \$336.00.

Thomas Eigel: Two (2) days – Columbus, Ohio – 132nd County Commissioners' Association of Ohio/County Engineers' Association of Ohio Annual Winter Conference - Total expenses for lodging (\$119.00), mileage (\$111.00), registration (\$300.00) and other (\$46.00) estimated not to exceed \$576.00.

OFFICE OF TECHNOLOGY, COMMUNICATIONS & SECURITY/RECORDS MANAGEMENT DIVISION

Barb Brown and Nick Hoover: Three (3) days – Columbus, Ohio – Ohio Electronic Records Committee (OhioERC) Social Media Workshop and the Ohio County Archivists and Records Managers Association (CARMA) Board Meeting - Total expenses for lodging (\$440.00), mileage (\$111.00) and meals (\$240.00) estimated not to exceed \$791.00.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Humphrey, Aye; Mr. Proud, Absent.

IN RE: PERSONNEL ACTION FORM...APPROVED*

- * THE OFFICIAL RECORD OF PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, RELATIVE TO PERSONNEL ACTIONS IS AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME.

IN RE: EXECUTIVE SESSION...APPROVED

Moved by Mr. Uible, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation to go into Executive Session at 10:19 A.M. pursuant to Section 121.22(G)(1) of the Ohio Revised Code to consider the discipline, promotion and demotion of one or more public employees.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Humphrey, Aye; Mr. Proud, Absent.

LET THE RECORD SHOW: THE EXECUTIVE SESSION CONCLUDED AND REGULAR SESSION RESUMED AT 11:19 A.M. WITH NO ACTION TAKEN.

IN RE: MINUTES OF REGULAR SESSION...APPROVED

Moved by Mr. Uible, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation to approve the minutes of Regular Session of 10/17/12.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Humphrey, Aye; Mr. Proud, Absent.

IN RE: ADJOURNMENT...APPROVED

Moved by Mr. Uible, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session at 11:20 A.M. until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Humphrey, Aye; Mr. Proud, Absent.

**BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO**

**ROBERT L. PROUD, PRESIDENT
EDWIN H. HUMPHREY, VICE PRESIDENT
DAVID H. UIBLE, MEMBER**

DEBORAH BRITTON, CLERK PRO TEM

**10/17/12
DATE APPROVED**